

Closing with a mobile notary: What you need to know

Before Your Appointment:

- ✓ **Confirm the Appointment** – You will receive a notification from your assigned notary with your appointment details. *Please confirm the time and location.*
- ✓ **Review Your Documents** – If you have received electronic copies in advance, take time to review them before signing.
- ✓ **Gather Required Documents** – You *must* bring:
 - A **valid government-issued photo ID** (e.g., driver’s license, passport).
 - Any **other documents; POA, Death Certificate, etc** (if applicable) as instructed by your escrow officer.

During the Appointment:

- ✓ **Meet the Notary** – The notary will verify your identity and guide you through the signing process.
- ✓ **Sign in Blue Ink** – Follow the notary’s instructions carefully.
- ✓ **Questions?** – The notary cannot provide legal advice but can help ensure all documents are signed correctly. For escrow-related questions, contact your escrow officer.

After the Signing:

- ✓ **Next Steps** – Your documents will be returned for processing, and you will receive confirmation once everything is finalized.

Empora Title: **(614) 660-5503**

*Empora uses the service Snapdocs for our mobile signings. Snapdocs is a platform that verifies notaries credentials and does not represent Empora Title. If you have any questions during your closing please contact your escrow officer directly.